



2025 SEMINAR EXHIBITOR AGREEMENT

In accordance with the terms of this Contract, the organization named below contracts for exhibit space and services offered at the **2025 ASIA Seminar at the Pointe Hilton at the Peak on November 6, 2025.**

TERMS AND CONDITIONS

CANCELLATION:

a. CANCELLATION OF EVENT: In the unlikely event of cancellation of the ASIA Seminar due to any Force Majeure event (i.e. fire, strikes, governmental regulations, terrorism, or other causes which prevent or make the same commercially unreasonable for its scheduled opening or continuance), then and thereupon exhibitors and ASIA have no further obligation to one another, and ASIA shall determine an equitable basis for determining any refund of the Exhibit booth fee, after due consideration of expenditures and commitments already made.

b. CANCELLATION BY THE EXHIBITOR: Exhibit space that has been assigned and confirmed may be canceled by written notice to asia@azselfinsurers.org. If notice of cancellation is received: Before October 13, 2025 --Exhibitor forfeits 50% of total cost for exhibit space assigned. On or After October 13, 2025 - Exhibitor forfeits 100% of total cost of exhibit space assigned. *NOTE: It is the exhibitor's responsibility to cancel all other arrangements made in connection with exhibiting.*

DISPLAY HOURS: Exhibitors may begin set up at 6:00 a.m. on **Thursday, November 6, 2025**. Set up must be completed by 7:30 a.m. Display hours are from 8:00 a.m. to 3:30 p.m. Removal of exhibit material at the conclusion of the move-out period is the responsibility of the exhibitor. **DO NOT TEAR DOWN YOUR BOOTH UNTIL THE CONCLUSION OF THE FINAL SPEAKER.**

THEME: 'Managing Transformation' is the theme for this year. The best booth will win a complimentary registration for the 2026 seminar.

BOOTH LOCATION: Spaces will be reserved on a first come first served basis provided that payment for the booth has been made. ASIA will make an effort to put the exhibitor in one of their choices or will contact the exhibitor if all 3 of their selections are no longer available.

LIABILITY: Exhibitor agrees to hold ASIA harmless from any liability, damages, or costs (including reasonable attorneys' fees) that may arise as a result of exhibiting at the ASIA Seminar. Without limiting the breadth of this hold harmless agreement, exhibitor acknowledges that it shall extend to include the loss, damage, or theft of any equipment or materials exhibitor brings to the conference site as well as injuries that any of exhibitor's employees or agents may incur.

DAMAGE TO PROPERTY: No tape, pins, tacks, nails, staples, glue or any other permanent adhesive may be attached to any permanent wall, door or ceiling in banquet rooms or any other public space. Use of glitter/confetti prohibited. Exhibitors are liable for any damage caused to building, floors, walls and columns in and around the exhibit property.

FIRE SAFETY AND HEALTH: The exhibitor agrees to accept full responsibility for compliance with local, city and state fire, safety and health ordinances regarding the installation and operation of equipment.

EXHIBITOR'S IDENTIFICATION: All exhibitors must be registered and wear the provided nametags at all times.

DOOR PRIZES: Door Prizes are limited to one per exhibitor

EXHIBIT SPACE: Exhibit space includes a 6 foot draped table. No backdrop is provided. Electrical outlets are available upon request (see *Registration Options*).

SHIPPING: Ship items to **Pointe Hilton Resort at the Peak**

Attn: Patty Cruz (ASIA Conference)

7677 N 16th St., Phoenix, AZ 85020

Do not have shipments arrive prior to November 4, 2025

Shipping/Storage/Packages

Hotel is not responsible for storage or materials handling. Please ensure that prior arrangements for storage or materials handling have been made with Hotel before any shipment of materials to the Hotel. If Group Is approved to ship packages to Hotel, Group agrees that

(i) Hotel will accept a maximum of 50 packages weighing no more than 50 each. Each box/package sent will be charged in accordance with the following:

INBOUND PACKAGES:

- Standard sized box-- up to 50 lbs. @ \$7.00 each
- Large/Oversized box -51 lbs and over additional charge@\$0.15 per pound.

OUTBOUND PACKAGES:

- Service Fee@ \$7.00 each
- Pickup Fee@\$5.00 each

Hotel does not ship internationally.

For all the prices quoted above, exclusive applicable taxes.

I, duly authorized representative of the undersigned company, on behalf of the company, subscribe and agree to all of the terms and conditions outline above.

Signature: _____

Date: _____

Printed Name: _____

Title: _____

Company: _____

Tax ID# _____

SUBMIT COMPLETED FORM VIA:

EMAIL: asia@azselfinsurers.org | Fax (480) 990-1889 | Mail: 4300 N. Miller Rd. #141, Scottsdale, AZ 85251

www.azselfinsurers.org